

Edmonds Library Board Meeting Minutes

April 18th 2011

1. Meeting called to order by Lydia Tanev at 6:04 PM. In attendance: Lydia Tanev, Joanne Peterson, Roy Smith, Kathy Dahlstrom, Carrie Hite, Lesley Kaplan, Judy Sasges. Absent: Mark Ayers, Joyce Hudemann.
2. Librarian's Report:
 - a. Library has successfully migrated to new computer system and is generally pleased with functionality. There have been a few small glitches.
 - b. Tax season is drawing to a close; new print-on-demand system for tax forms has worked well.
 - c. The bathroom doors are to be installed by early May.
 - d. Roof of building occasionally leaks, particularly with recent heavy rains, but no library materials have been damaged as a result. Roof is about 4-5 years old.
 - e. Circulation has been down due to computer system transition.
 - f. New hours go into effect June 5th; earlier opening and closing times; overall, library will be open for 2 more hours/week. Other Sno-Isle libraries remain on old hours.
3. Regional Librarian's Report:
 - a. Last week a volunteer's recognition event was held to present awards for volunteers. This is a presidential program, and their was very good, higher than expected, turnout.
 - b. Lesley won award as Library leader; she was one of four "stars" of employee recognition.
4. City Liaison's Report:
 - a. City is working with facilities staff to get new bathroom doors installed and new library sign fabricated and installed, so that both can be dedicated soon.
5. Friends of the Library Report:
 - a. They are getting ready for June meeting and luncheon, which will be their last meeting until fall.
 - b. They have four applicants for the scholarship program.
 - c. Ongoing book sale is going very well.
 - d. They also have been working on getting the new sign completed.
6. Dedication for new bathroom doors and new sign:
 - a. We will try to schedule event for right before a city council meeting; anticipate June 21st.
 - b. We will reschedule our regular meeting for June 21st (from June 20th) as well.
 - c. Dedication will be held at 5:00 PM, with a short program starting at 5:15 PM.
 - d. Library board meeting will be held at 6:00 PM immediately after dedication.
 - e. Program: short tribute to Peggy. Joanne will talk to Pat Greenstreet about possibility of speaking.
 - f. City will provide microphone and PA system.
 - g. Lesley to contact Mayor and City Council members and invite them to attend.
 - h. Lesley will also put a notice in the newspaper about the event.

7. Notes for public meetings:
 - a. Meeting agenda and changes of dates need to be provided to city in advance so that they may be publicly posted.
 - b. Minutes also need to be published; send minutes to Carrie Hite for publication.
8. Library Board report to City Council:
 - a. Tentatively plan to make report at June 7th council meeting.
 - b. We will coordinate via email and Lydia will coordinate development of a small presentation.
9. Edmonds Night Out:
 - a. If it happens this year, we want to participate as the Library Board.
10. Meeting adjourned by Lydia Tanev at 7:02 PM.

Submitted by Roy Smith, Secretary pro-tem